

# pdfDocs formFiller

pdfDocs formFiller provides businesses with a PDF forms solution to enhance business processes and workflow. PDF forms can be viewed, edited, saved, digitally signed and distributed in a format that is safe, secure and universal.

## Easy to use interface

Reduce costs and risks

Enhance workflow efficiency

Increase collaboration

Enterprise-wide form solution

Handles rights-enabled forms

Out-of-the-box integration with leading document management systems

## AN ELECTRONIC FORMS SOLUTION

In the past business has had too few choices with regard to electronic forms. Adobe Reader allows you to fill in data only—you cannot save or edit the data.

The high cost of Adobe Acrobat Professional as a filler application makes the distribution of forms within the business prohibitive.

pdfDocs formFiller gives business a form solution at a price it can afford.

## SAVE AND EDIT DATA

pdfDocs formFiller allows you to type data directly into a PDF form, save, close and continue to edit or complete later.

*"I highly recommend this product to any law firm that wants efficient software to organize its PDF documents — this is the best I have seen to date."*

Legal Assistant  
Today: Milton  
Hooper, litigation  
support specialist

*"All in all, pdfDocs Desktop can serve as an adequate substitute for Acrobat Professional (and a lot less expensively). The pdfDocs OCR Server is also worth a serious look."*

TechnoLawyer: John Heckman,  
legal technology consultant

## DOCUMENT MANAGEMENT INTEGRATION

pdfDocs formFiller completely integrates with Autonomy iManage and OpenText eDOCS document management systems, giving users the power to fill in and edit PDF forms.

Forms can be retrieved from and saved into the document management system.

## RIGHTS-ENABLED FORMS

Rights-enabled forms are a special case and will only be filled in and saved using the free Adobe Reader.

When a rights-enabled form is encountered by pdfDocs formFiller, it launches Adobe Reader so the user can access, complete and save the form.

## FORM FLEXIBILITY

Data entered into the form can be "flattened" using the pdfDocs Desktop software. This way the data is always associated with the form and it cannot be lost, edited or changed in any way.

Forms can be saved and routed to others in the organization to complete a business process or workflow.

## FOR YOUR EYES ONLY

pdfDocs formFiller enables you to encrypt PDF forms with a password to protect user data and to digitally sign documents.

## PDFDOCS INTEGRATION

pdfDocs formFiller integrates with pdfDocs Desktop to enable users to create PDF forms. Users can insert a variety of form fields to capture data.



#### SYSTEM REQUIREMENTS OPERATING SYSTEMS

Microsoft® Windows® XP with SP2 or 3 (32-bit and 64-bit)

Microsoft® Windows® Vista with or without SP1 (32-bit and 64-bit)

Microsoft® Windows® 7 (32-bit and 64-bit)

Microsoft® Windows Server® 2003 with SP2 (32-bit and 64-bit) running Terminal Services/Citrix Metaframe

Microsoft® Windows Small Business Server® 2003 with SP1 (32-bit and 64-bit)

Microsoft® Windows Server® 2008 (32-bit and 64-bit)

#### INTEGRATION

Automony iManage  
OpenText eDOCS DM



SYDNEY  
MELBOURNE  
LONDON  
NEW YORK  
WASHINGTON DC  
PORTLAND

info@docscorp.com  
www.docscorp.com

<b>ADOBE READER COMPLIANT</b>	Handles rights-enabled forms Compliant with Adobe Reader X
<b>SAVE FORM</b>	Save the PDF document with all form field data to the Windows desktop or to a folder Save the PDF document directly into a document management system Save a "flattened" PDF document to the Windows desktop or to a folder Save a "flattened" PDF document to a document management system
<b>DIGITAL SIGNATURES</b>	Apply one or more digital signatures to a PDF form
<b>SECURITY</b>	Secure the form with a password Prevent readers from changing or copying document content
<b>WORKING WITH ONLINE FORMS</b>	Right-click on a web link to a PDF form to display in pdfDocs formFiller Load a form into pdfDocs formFiller from launchBar Fill in, email, print or save the web form into your DMS directly from formFiller Integrates with MS Internet Explorer 6 SP2 and above only
<b>DMS INTEGRATION</b>	Right-click integration with document management systems enables you to load PDF documents directly into formFiller Open a PDF document stored within a document management system from within formFiller Search for PDF documents using the document management's Query window directly within formFiller The Save As button enables users to save the document into the document management system as a new document, a new version or a related document for example
<b>ADD ANNEXURES</b>	Some PDF forms allow users to insert extra pages or annexures to add more information. pdfDocs formFiller supports such forms
<b>REVERT TO ORIGINAL</b>	The Revert button replaces the current document with the original before any changes were made
<b>OPEN MULTIPLE FORMS</b>	Users can have multiple forms open at the same time