



- Multiple Organizer and Binder projects
- Unique settings for each Organizer project
- Dual integration into MS SharePoint and a DMS
- Create PDF/A documents
- Cleanse PDFs of metadata
- Apply redaction tags
- Enhanced MS Office integration

# What's new in Desktop 3.2



## SYSTEM REQUIREMENTS OPERATING SYSTEMS

Windows XP Professional workstation (SP1 or above)  
 Windows 2003 Terminal Server/Citrix  
 Supports XP Fast user switching and multiple user sessions.  
 Supports installation via Active Directory or other network rollout products  
 Windows Vista  
 Windows 7  
 Microsoft .NET framework 3.5

MS OFFICE  
 Supports Microsoft Office XP, 2003, 2007



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<b>ORGANIZER PROJECTS</b>	<ul style="list-style-type: none"> <li>Set up multiple Organizer Projects</li> <li>Create and share Organizer templates, complete with settings</li> <li>Save the Organizer Project to a shared location for collaborative work</li> <li>Specify default Organizer Project within the workspace</li> <li>Configure individual settings for each Organizer Project</li> <li>Move documents from one Organizer Project to another</li> </ul>
<b>BINDER PROJECTS</b>	<ul style="list-style-type: none"> <li>Create multiple Binder Projects</li> <li>Create Binder templates</li> <li>Maintain folder structure or import as a flat structure from DMS or MS SharePoint</li> <li>Check current documents in the Binder Project for any updated versions in the DMS. New versions will be added to the Binder Project automatically</li> <li>Save Binder Project back into the DMS as a link</li> </ul>
<b>SHAREPOINT INTEGRATION</b>	<ul style="list-style-type: none"> <li>Load documents from MS SharePoint into a pdfDocs Project and export documents from a Project into MS SharePoint</li> <li>Remember last MS SharePoint save into location</li> <li>Dual integration with MS SharePoint and a DMS</li> </ul>
<b>REDACTION</b>	<ul style="list-style-type: none"> <li>Specify exact word to be redacted</li> <li>Specify page(s) to be redacted</li> <li>Insert codes such as FOI into the redaction</li> </ul>
<b>PDF/A</b>	<ul style="list-style-type: none"> <li>Generate PDF documents that meet PDF/A requirements</li> </ul>
<b>MS OFFICE INTEGRATION</b>	<ul style="list-style-type: none"> <li>Convert some or all email attachments to PDF before sending</li> <li>Print all worksheets to PDF from MS Excel</li> <li>Print MS Word document with markups</li> <li>New pdfDocs Desktop toolbars in MS Excel and MS PowerPoint</li> </ul>
<b>PDF METADATA</b>	<ul style="list-style-type: none"> <li>Cleanse PDF documents of metadata</li> </ul>
<b>GENERAL</b>	<ul style="list-style-type: none"> <li>Go to page command</li> <li>Copy documents to clipboard</li> <li>Copy Special to copy documents, including enabled user settings</li> <li>Process documents by page or page range</li> <li>Compress document to produce a smaller-sized PDF</li> <li>Align and resize form fields on a page. Also quickly add a table of form fields</li> <li>Insert hyperlinks into your documents</li> <li>Apply start and end styles to lines when using the Line Drawing tool</li> </ul>