

# Comparison for OpenText

Easy to use interface  
Reduce costs and risks  
Streamline document review process  
Increase collaboration  
Helps with eDiscovery and document management  
Enterprise-wide solution  
Out-of-the-box integration with OpenText eDOCS DM

The compareDocs approach to document comparison and workflow is unique. Its easy to use interface lets you compare anything to anything, integrating seamlessly into the applications you use every day—MS Word, Outlook and Adobe Reader. No more proprietary viewing technology; no more reformatting documents; no more time wasted.

## EFFICIENCY THROUGH INTEGRATION

compareDocs identifies changes in document versions and outputs the changes directly to Word or PDF so that you can continue to work on the document. The result is a seamless, integrated workflow that delivers unprecedented levels of accuracy and efficiency.

## FAST AND ACCURATE COMPARISON

As business embraces the notion of collaboration, the need for a robust document comparison and control solution becomes even more critical. Manually comparing and contrasting documents is a time-consuming process that is prone to error. pdfDocs compareDocs gives business a solution that is fast, accurate and efficient.

*"compareDocs is a viable alternative to other existing options. It would be my first choice in recommending an electronic redlining program."*

**TechnoLawyer:**  
John Heckman,  
legal technology  
consultant

*"I am thrilled to find a simple and reliable document comparison tool in pdfDocs' compareDocs. I appreciate uncomplicated software that does a specific task, and does it very well. compareDocs focuses solely on comparing documents and, for that, the software has no comparison."*

**Legal Assistant Today:** Brett Burney, legal technology consultant

## COMPARE APPLES WITH ORANGES

compareDocs goes beyond the simple Word-to-Word or PDF-to-PDF comparison solution. Compare two MS Word documents and output the Comparison Report as a working MS Word document. You can accept/reject changes in the document using MS Word's track changes functionality.

With compareDocs you can compare apples to oranges, that is Word to Word, PDF to PDF, Word to PDF, anything to anything.

With OCR Server installed, you can compare PDF to PDF and output the Comparison Report as a MS Word document. Or, compare two image documents.

## DOCUMENT MANAGEMENT INTEGRATION

pdfDocs compareDocs integrates with OpenText eDOCS DM document management system.

A single right-click on a document allows users to compare documents stored inside the OpenText eDOCS DM repository.

## COMPLIANCE

pdfDocs compareDocs enables business to meet industry and corporate compliance regulations by providing a reliable tool for tracking, discovering and reporting changes to business-critical documents.



<b>COMPARE DOCUMENTS</b>	Compare Word to Word Compare PDF to PDF Compare Word to PDF Compare PDF to any other text-based document format Swap original/modified document positions
<b>MODIFY RENDERING SETS</b>	Choose from a variety of rendering sets for document markup Create, edit and save rendering sets Copy and rename rendering sets
<b>EDIT COMPARISON SETTINGS</b>	Set comparison engine granularity Set Ignore case option to ignore changes in case Set Attach punctuation to better display punctuation changes
<b>ACCEPT CHANGES WITH WORD TO WORD</b>	Word-to-Word comparisons display in new Word document Uses Word Track Changes functionality to accept/reject changes Display Moves natively in MS Word 2007 comparisons using Track Changes* Track Changes and Reviewing Pane automatically set to display
<b>DMS INTEGRATION</b>	pdfDocs compareDocs integrates with Open Text eDOCS DM Right-click on a document within the DMS environment to compare with another document Save back into the DMS as new, new version, attachment or related document
<b>MS OFFICE INTEGRATION</b>	Complete integration with MS Office 2007 and 2010 DOCX file formats Click Compare button on MS Word toolbar to compare current document with another document Right-click on a document in Windows Explorer to send to compareDocs Drag and drop documents and email attachments into compareDocs
<b>PDFDOCS INTEGRATION</b>	Click Compare button in the pdfDocs Organizer workspace to compare the current document with another document Right-click on a document within the Organizer workspace to compare with another document Compare the current document with another document stored in a document or records management system PDF-to-PDF comparison with MS Word comparison report marked up with Track Changes or Formatting**
<b>DOCUMENT COMPARISON OUTPUT</b>	Produce a variety of statistical summary, side-by-side and consolidated reports highlighting document differences Summary report can be a separate document or included in Side-by-Side and Consolidated reports as first or last page Create separate change summary and detail reports, or append these to the marked up comparison report for single file distribution and collaborative review  * only available in Word 2007 or higher  ** requires pdfDocs Desktop, compareDocs and OCR Server

## OPENTEXT

THE CONTENT EXPERTS

### OPENTEXT INTEGRATION

OpenText eDOCS  
OpenText Content Server (coming soon)

### SYSTEM REQUIREMENTS

#### OPERATING SYSTEMS

Microsoft® Windows® XP with SP2 or 3 (32-bit and 64-bit)  
Microsoft® Windows® Vista with or without SP1 (32-bit and 64-bit)  
Microsoft® Windows® 7 (32-bit and 64-bit)  
Microsoft® Windows Server® 2003 with SP2 (32-bit and 64-bit) running Terminal Services / Citrix Metaframe  
Microsoft® Windows Small Business Server® 2003 with SP1 (32-bit and 64-bit)  
Microsoft® Windows Server® 2008 (32-bit and 64-bit)

#### MS OFFICE

Supports Microsoft Office XP, 2003, 2007, 2010



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