

pdfDocs formFiller provides Hummingbird DM users with a PDF forms solution to enhance business processes and workflow. PDF forms can be viewed, edited, saved, digitally signed and distributed in a format that is safe, secure and universal.

- Easy to use interface
- Reduce costs and risks
- Enhance workflow efficiency
- Increase collaboration
- Enterprise-wide form solution
- Handles rights-enabled forms
- Vista compliant

AN ELECTRONIC FORMS SOLUTION

In the past business has had too few choices with regard to electronic forms. Adobe Reader allows you to fill in data only—you cannot save or edit the data.

The high cost of Adobe Acrobat Professional as a filler application makes the distribution of forms within the business prohibitive.

pdfDocs formFiller gives business a form solution at a price it can afford.

“pdfDocs gives us all the tools we need to manage and share information; integrates with our DM; and costs less than Acrobat. The decision to switch was an easy one”

*Cassandra Sylvest, DM Administrator
McGlinchey Stafford*

“I recommend it as a good Adobe Acrobat alternative. After using it to edit multiple PDFs as one file, I now see the beauty of the implementation.”

Law Office Computing Review: Richard C. Belthoff Jr., vice president and assistant general counsel at Wachovia Corp.

EDIT AND SAVE AT WILL

pdfDocs formFiller allows you to type data directly into a PDF form, save, close and continue to edit or complete later.

DOCUMENT MANAGEMENT INTEGRATION

pdfDocs formFiller completely integrates with Hummingbird DM giving users the power to fill in and edit PDF forms. Forms can be retrieved from and saved into the document management system.

RIGHTS-ENABLED FORMS

Rights-enabled forms are a special case and will only be filled in and saved using the free Adobe Reader.

When a rights-enabled form is encountered by pdfDocs formFiller, it launches Adobe Reader so the user can access, complete and save the form.

FORM FLEXIBILITY

Data entered into the form can be “flattened” using the pdfDocs Desktop software. This way the data is always associated with the form and it cannot be lost, edited or changed in any way.

Forms can be saved and routed to others in the organization to complete a business process or workflow.

Data can be exported as a data file to be archived or imported into another PDF form document to save retyping.

FOR YOUR EYES ONLY

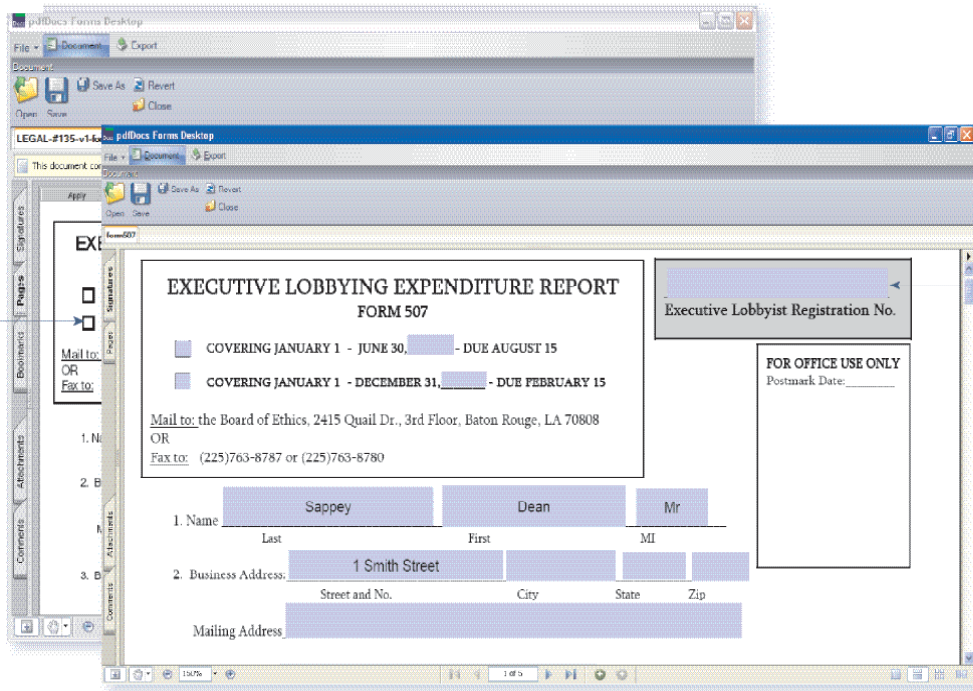
pdfDocs formFiller enables you to encrypt PDF forms with a password to protect user data and to digitally sign documents.

PDFDOCS INTEGRATION

pdfDocs formFiller integrates with pdfDocs Desktop to enable users to create PDF forms.

Users can insert a variety of form fields to capture data.





Enter data in the form and tab to the next field

Form fields are highlighted in the document

SYSTEM REQUIREMENTS

OPERATING SYSTEMS

- Windows 2000 (SP3 or above) workstation
- Windows XP Professional workstation (SP1 or above)
- Windows 2000 Terminal Server/Citrix Server (SP3 or above)
- Windows 2003 Terminal Server/Citrix
- Supports XP Fast user switching and multiple user sessions.
- Supports installation via Active Directory or other network rollout products.

ADOBE

Adobe Reader (required only for print and fax functions and use of Rights-enabled forms)

ADOBE READER COMPLIANT

- Handles rights-enabled forms
- Compliant with Adobe Reader 8

SAVE FORM

- Save the PDF document with all form field data to the Windows desktop or to a folder
- Save the PDF document directly into a document management system
- Save a "flattened" PDF document to the Windows desktop or to a folder
- Save a "flattened" PDF document to a document management system

EXPORT DATA

- Export data as an FDF (forms data format) file
- Export form data as an XFDF (XML forms data format) file

IMPORT DATA

- Import data from an FDF file into another PDF document
- Import data from an XFDF file into another PDF document

DIGITAL SIGNATURES

- Apply one or more digital signatures to a PDF form

SECURITY

- Secure the form with a password
- Prevent readers from changing or copying document content

DMS INTEGRATION

- Right-click integration with document management systems enables you to load PDF documents directly into formFiller
- Open a PDF document stored within a document management system from within formFiller
- Search for PDF documents using the document management's Query window directly within formFiller
- The Save As button enables users to save the document into the document management system as a new document, a new version or a related document for example

ADD ANNEXURES

- Some PDF forms allow users to insert extra pages or annexures to add more information. pdfDocs formFiller supports such forms.

REVERT TO ORIGINAL

- The Revert button replaces the current document with the original before any changes were made

OPEN MULTIPLE FORMS

- Users can have multiple forms open at the same time

ph +61 2 8270 8500

fx +61 2 8569 0925

ph 1 877 236 2726 us

fx 1 724 935 7881 us

info@docscorp.com

www.docscorp.com